

AYLESBURY VALE DISTRICT COUNCIL

Democratic Services

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Text Relay Prefix your telephone number with 18001

12 January 2017



AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **7.00pm** (or as soon as possible after the conclusion of a Members' training session on "the role of External Audit") on **Monday 23 January 2017** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;

Membership: Councillors: K Hewson (Chairman); B Chapple OBE (Vice-Chairman), C Adams, C Branston, M Collins, P Irwin, M Smith, R Stuchbury, D Town and H Mordue (ex-officio)

NOTE: The training session for Members will begin at 6.30pm

AGENDA

1. APOLOGIES

2. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

3. MINUTES (Pages 3 - 14)

To approve as a correct record the Minutes of the meeting held on 14 November 2016, copy attached as an appendix.

4. DECLARATION OF INTEREST

Members to declare any interests.

5. EXTERNAL AUDIT - CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2015-16 (Pages 15 - 26)

To consider the attached report.

Contact Officer: Andrew Small (01296) 585507

6. EXTERNAL AUDIT - AUDIT PLAN (Pages 27 - 44)

To consider the attached report.

Contact Officer: Andrew Small (01296) 585507

7. INTERNAL AUDIT PROGRESS REPORT (Pages 45 - 114)

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

8. WORK PROGRAMME (Pages 115 - 116)

To consider the attached work programme.

Contact Officer: Kate Mulhearn (01296) 585724

9. CORPORATE RISK REGISTER (Pages 117 - 122)

To consider the attached report.

Contact Officer: Kate Mulhearn (01296) 585724

10. EXCLUSION OF THE PUBLIC

The following matter is for consideration by Members "In Committee". It will therefore be necessary to

RESOLVE –

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Paragraph indicated in Part 1 of Schedule 12A of the Act:-

Item No. 11 – Corporate Risk Register

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because the report contains information relating to the financial or business affairs of organisations (including the Authority holding that information) and disclosure of commercially sensitive information would prejudice negotiations for contracts and land disposals or transactions.

11. CORPORATE RISK REGISTER (Pages 123 - 126)

To consider the attached confidential report.

Contact Officer: Kate Mulhearn (01296) 585724